

Copy of Draft Minutes for Twyford Parish Council Meeting held at 20.00 hrs on 4th August 2008 at Twyford Village Hall.

Present: Mr B Giles (Chairman), Mr A Wood, Mr T Cook, Mr R Landells, Mr B Steele-Tyson, Mrs R. Sloan and the Clerk, Mrs M. Searle.

Also present: Mrs J Phipps. (District Councillor),

1. **Apologies** Apology accepted from Mr J. Boasman.
2. **Declaration of Interest** No interests declared.
3. **Minutes** The minutes of the meeting on 23rd June 2008 were approved.
The work to repair the gate to the allotments and the recreation ground boundary has been completed. The new backboard for the basketball net is now in place.
The situation at the allotments will be reviewed. The Clerk will contact all allotment holders who have not yet completed their 'Agreement' or paid their rent.
A stand-in for Bill Harbour is still to be sought.
4. **Pavilion and Recreation Ground** The Council resolved to put in place the agreement/contract for seasonal use of the pavilion and Recreation Ground. This will now be issued to the Sports Clubs. It was agreed that any Mr Landells would be able to approve any minor expenses that needed an immediate decision eg puncture repair on the tractor.
A second draft contract/agreement was tabled for Casual users. This was agreed upon with one amendment to item 8. It was proposed and agreed that there should be a charge to users of £25.00 per day plus a charge for electricity used.
5. **Recreation Ground Gate** A new lock is to be purchased for the gate into the Recreation Ground. The Sports Clubs will each be issued with one key, with one being held by the Clerk.
6. **Inventory of the Pavilion** Three councillors will prepare an inventory of the equipment at the Pavilion to establish what is owned by the Council and where any repairs might be needed.
7. **Mower for Open Spaces** Additional quotations for a mower are to be obtained.
8. **Standing Orders** Draft Standing Orders will be prepared for approval at the next meeting.
9. **Post Office Closure** This was debated at length. At this stage it is felt that it would be appropriate for the Council to write in support of the Post Office. The Clerk was instructed to send the letter.
10. **Projects for AVHT grant funding** Three suggestions were put forward.

A seat at the end of School Lane, To restore the well at the end of Church Street and to progress the speed ramp into the recreation ground car park. Each of these will be looked into.

11. Correspondence

- a. The estimate for the repair of the gang mower was accepted. The Clerk will write to confirm.
- b. Invitation to a talk on Rural Strategy. No one will be attending.
- c. Letter re. Allotments. This has been dealt with as part of item 3.
- d. Bucks CC. The proposed new weight limit for the railway bridge next to Portway Farm was noted.

12. To sign cheques for the following items of expenditure.

- i. E.On £93.46 Unmetered supplies (Streetlights)
- ii. E.On £83.76 Electricity to pavilion 17.4.08 – 16.07.08
- iii Total Tyre Sol £41.12 Repair to 2 inner tubes on tractor
- iv BALC £6.00 x2 Packs of ‘Next Meeting’ notices
- v Cox & Robinson £99.87 New gate for allotment field.
- vi Rand Contracting £1486.38 Maintenance at Recreation Ground and allotments.

13. Handover by Chairman The Chairman handed over to the Vice-Chairman until the next meeting when a new Chairman will be elected. Mr Giles has agreed to continue to administer the website on behalf of the Council.

14. Next Meeting The next meeting will be on the 15th September 2008 at 8pm in the Committee Room of the Village Hall.

3	Chase up outstanding allotment rent	Clerk
3	Seek stand-in for Bill Harbour	All/Clerk
4	Send Contract to Sports Clubs	Clerk
4	Make amendment to Casual user Contract	RL & BST
4	Send Contract to Village Hall Committee for R. Rec	Clerk
5	Purchase new lock for Recreation Ground Gate	RL
6	Prepare inventory for the Pavilion	RL, BST, AW
7	Obtain additional quotations for Lawnmower	Clerk
8	Prepare draft Standing Orders for next meeting	BST
9	Send letter to Post Office re. Closure	Clerk, RL
10	Investigate possible projects	RL, BST, AW
11	Accept estimate for gang mower repair	Clerk