

**Minutes of Twyford Parish Council Meeting**  
**Held at 20.00 hrs on 19<sup>th</sup> November 2007 at Twyford URC Hall**

Present: Mr B Giles (Chairman), Mr A Wood (Vice Chairman), Mr A Flint, Mr T Cook, Mrs S Wood, Mrs R. Sloan, and the Clerk Mrs M. Searle.

Also present: Mr H Cadd. (County Councillor)

**1. Declarations of interest:** None were declared.

**2. Apologies:** Mr R. Landells

**3. Minutes.** The minutes of the meeting held on 15<sup>th</sup> October 2007 were approved, copies having been distributed prior to the meeting.

**4. Adopting the Code of Conduct.**

It was agreed that the Code of Conduct should be adopted in its entirety including Paragraph 12(2) and the Council passed a resolution to that effect. The Clerk is to give notice to the Standards Board that the Code has been adopted, and to obtain pocket guides for members of the Council.

**5. Fencing the pond.**

Mr A. Wood advised that Mr J. Cadd has now stated he does not wish the Parish Council to have any involvement in fencing the pond and therefore the matter is now closed.

**6. Allotments**

The Clerk showed a sample Tenancy Agreement for Allotment Gardens as provided by BALC. This can be used as it is or paragraphs could be amended to suit. The Clerk is to distribute copies to all Councillors for discussion at the next meeting. The Chairman added that the Council should aim to have an Agreement ready prior to meeting with the allotment holders and in time to go out with the rent requests in March next year.

The Clerk then pointed out that the plan of the allotment area is out of date, particularly as the area has recently been extended. Mrs R. Sloan was asked to work with the Clerk to produce an up to date plan. It could then be easily identified if there were vacant plots or if a plot was not being maintained.

**7. Restricted Byway**

Mr Giles briefly outlined the circumstances behind the regrading of Mill Lane as a Restricted Byway pointing out that it would be up to the village to voice its objection to the change in status. He proposed attaching a form to the Parish Council newsletter to be distributed to each house in the village upon which members of the village could give evidence of their use

of Mill Lane and its importance to the village. The forms would need to be returned by the end of January. It was suggested that a box could be put in the shop for collecting the forms.

## **8. Parish Council Newsletter**

Mr B. Giles showed a draft of the Newsletter which he will now arrange to have printed. Mr T. Cook, Mrs S. Wood, and Mrs M. Searle offered to help with the distribution.

Mr Giles also demonstrated the website which is now up and running. It was agreed that the website should only include Parish Council information, that there were other sites where village activities could be found, however links could be included for contacting Mrs J. Phipps as the District Councillor and Mr H. Cadd as the County Councillor. It was hoped that the Newsletter and Website would make the Parish Council more approachable and transparent for the village. Mrs Wood added that she thought that this would bring a lot more correspondence in from the village.

## **9. Ongoing Matters**

**Drains.** The patching of the drains within Main Street and Church Street is currently in progress. However, it was reported by Mrs R. Sloan that the contractors had come up against a number of problems and therefore haven't been able to do a 'best' job. Mr H. Cadd added that he has been promised that this will be brought to a satisfactory conclusion on behalf of the Environment Agency, Bucks C.C Highways and Anglian Water. Mrs Sloan queried what was meant by "satisfactory" and would it meet the needs of the residents of the village. Mr Cadd said he would get an answer.

**Bus Shelter.** This matter is ongoing pending a quotation from Mr C. Scott. Mr B. Giles also added that perhaps Mr Scott could add the web address to the Parish notice board.

**Floodlighting.** Mr B. Giles showed a copy of his reply to Mr Searle who has previously written with his concerns regarding the use of the Recreation Ground. The application for grants is ongoing. Mr Giles also added that a Public meeting should be held with the Parish Council, Football and Cricket Clubs and residents where all concerns could be voiced prior to the Parish Council making a final decision on this.

**Speedbumps at the Recreation Ground entrance.** This matter remains ongoing.

**Electricity Supply to Rosehill Crescent.** Mr A Flint reported this as ongoing.

**Burial Ground.** Mr A. Wood will continue to liaise with Faulkners concerning the purchase of land to extend the burial ground. However, as there is a possibility that the owners would not agree to sell any land to the Parish Council it was felt that alternatives should start to be explored. The Clerk is to make an initial contact with Mr David Hiscock regarding the Churchyard.

Clerk's remuneration. The Clerk will give an estimate of time spent on Parish Council business for the next meeting when it will be discussed whether any changes should be made. This can then be taken into consideration in the application for the next year's precept.

## 10. Planning

Applications have been discussed for the following:

The Manor Place, Bicester Road. Two storey rear extension There were no objections raised.

Pumps Cottage, Main Street. First floor side extension, two storey side extension, two front facing dormers & creation of porch. There were no objections raised.

Twyford C of E First School. Single storey extension. There were no objections raised.

3 Rosehill Crescent. Erection of first floor rear extension. There were no objections raised.

## 11. Cheques for Payment.

Powergen (Pavilion) - £44.44

Powergen (Unmetered supplies) – £89.74

Mr TJ Bennett (Tractor/Mower repairs) - £350.54

Mr B. Giles requested that the Clerk provide a current balance of the account at each meeting to assist with decision making.

## 12. Any other business

Mrs Wood confirmed that she has sent off applications to AVDC for the Holiday Activities.

## 13. The next meeting

The next meeting will be on 14<sup>th</sup> January 2008 at 8pm. Venue to be confirmed.

Item	Action	By:
4	The Clerk is to confirm to the Standards Board that the Code of conduct has been adopted.	Clerk
6	The Clerk is to distribute the sample agreement to all Councillors.	Clerk
6	Mrs Sloan to liaise with the Clerk to produce an up to date map of the allotment site.	R.Sloan
8	Mr Giles to progress the printing of the newsletter	B Giles
9	Clerk to contact David Hiscock re. burial ground	Clerk
11	Clerk to provide the current balance at next meeting	Clerk

